

QUEENSLAND TARGET SPORTS INC

INFORMATION PRIVACY POLICY

1. Policy Statement

Queensland Target Sports Inc (QTS) collects private information from persons who are affiliated with clubs in the course of administering target shooting in Queensland. These persons are termed "individual members" for the purposes of this Information Privacy Policy.

QTS intends to comply with the information privacy policies of the Commonwealth Privacy Act 1988 (as amended).

The protection of private information is important to QTS and this policy aims to set a standard for the collection, storage, protection, use and distribution of private information about its individual members by QTS.

2. Outcome

All persons who are associated with QTS will be made aware of their rights and responsibilities in relation to the private information about individual members held by QTS.

3. Application

QTS Committee members, Officials and QTS Clubs.

4. Process

a) Data Collection

QTS will collect only such private information as is required in managing its activities.

The information collected may include, but is not limited to, an individual member's name, email address, gender, age range, State, club, years of membership, types of shooting, and grading or ranking, as applicable.

Wherever possible this information will be collected via the Member's Clubs.

b) Use and Disclosure

QTS will use individual member's information only for the purposes of managing, administering, developing and promoting the sport of target shooting.

This information will not be disclosed to any third party unless required by law.

c) Access

All individual members of QTS will be entitled to have reasonable access to the record containing their private information.

d) Accuracy and Alteration

All reasonable steps will be taken to ensure that the private information held is accurate and up to date. Alterations will be made to the record of private information if requested by the individual concerned.